

Republic of the Philippines  
University of the Philippines Mindanao  
Mintal, Tugbok District, Davao City  
www.upmin@edu.ph

Standard Form Number: SF-GOOD-56

**Notice to Proceed**

2 March 2015

**MR ANDRES L. RECONES**  
Proprietor/General Manager  
ANLEO Maintenance & Allied Services  
Mitsui Bussan Village, Bajada  
Davao City

Dear **Mr Recones**:

The attached Contract for Janitorial Services having been approved, notice is hereby given to ANLEO Maintenance & Allied Services that work may commence on the Supply of Janitorial Services effective upon receipt of this notice.

You shall be responsible for performing the services under the terms and conditions of this agreement as stated in the contract agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,

  
SYLVIA B. CONCEPCION, Ph.D.  
Chancellor

Conforme:

  
Anleo P. Recones

Printed Name & Signature

Date

UPMIN-SPMO  
RECEIVED  
24 MARCH 2015  
