

Republic of the Philippines
University of the Philippines Mindanao
Mintal, Tugbok District, Davao City
www.upmin@edu.ph

Standard Form Number: SF-GOOD-56

Notice to Proceed

18 January 2018

MS. GRACELYN C. DIANA
New Century Books & General Merchandise
4/F Rm 400, 407 & 408 Topaz Building
101 Kamias Road, Quezon City

Dear Ms. Diana:

The attached Purchase Order having been signed, notice is hereby given to New Century Books & General Merchandise that work may commence on the Supply and Delivery of Library Books effective upon receipt of this notice.

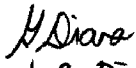
You shall be responsible for performing the services under the terms and conditions of this agreement as stated in the contract agreement and in accordance with the implementation schedule. Please take note of the additional documentary requirements stated in the Purchase Order for the acceptance of the items to be delivered.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Very truly yours,


Prof. SYLVIA B. CONCEPCION, Ph.D.
Chancellor

Conforme:


GRACELYN C. DIANA
Printed Name & Signature

01-25-2018

Date